



# Willingham Primary School

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12<sup>th</sup> September 2013

Dear Parents and Carers,

Welcome back to school! I hope you have had a good Summer break. We have another year of exciting events and activities planned and look forward to working together with you to support your child achieving their best.

## COMMUNICATIONS

As part of our ongoing efforts to improve communication between home and school, you will now be able to contact your child's class teacher directly via email. Please note that teachers check their school emails once per day on school days, during term time only. We would ask parents to allow two school days for replies. In the event that you need to communicate a message urgently to the school, please continue to either speak to the teacher directly or call the school office.

## LIST OF EMAILS

Mrs Sue Baker [sbaker@willingham.cambs.sch.uk](mailto:sbaker@willingham.cambs.sch.uk)  
Miss Karen Gill [kgill@willingham.cambs.sch.uk](mailto:kgill@willingham.cambs.sch.uk)  
Mrs Lucy Palmer-Jones [lpalmer-jones@willingham.cambs.sch.uk](mailto:lpalmer-jones@willingham.cambs.sch.uk)  
Miss Ruth Watson [rwatson@willingham.cambs.sch.uk](mailto:rwatson@willingham.cambs.sch.uk)  
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Mrs Gwen Hill [ghill@willingham.cambs.sch.uk](mailto:ghill@willingham.cambs.sch.uk)  
Mrs Aartje Veeneman [aveeneman@willingham.cambs.sch.uk](mailto:aveeneman@willingham.cambs.sch.uk)  
Mrs Alyson Hammersley [ahammersley@willingham.cambs.sch.uk](mailto:ahammersley@willingham.cambs.sch.uk)  
Mrs Katie Shipp [kshipp@willingham.cambs.sch.uk](mailto:kshipp@willingham.cambs.sch.uk)

## LINK LETTERS

You will be receiving your child's class link letter this week, outlining the activities planned for the term. We hope you and your child find sharing this information useful.



Headteacher Mrs. V. Francis BEd Hons  
Thodays Close Willingham Cambridge CB24 5LE

Tel: 01954 283030 Email: [office@willingham.cambs.sch.uk](mailto:office@willingham.cambs.sch.uk) [www.willingham.cambs.sch.uk](http://www.willingham.cambs.sch.uk)



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## PAYMENTS

In an effort to reduce the inconvenience to parents of queuing at the school office each morning for prolonged periods to pay for meals, uniform etc., we are in the process of arranging for parents to be able to pay online from the comfort of their homes. We will endeavour to have this new arrangement in place by half term and further details will follow shortly.

## BALLROOM DANCING CLASS

This is a new club to be run by Mrs Claire Russell on Mondays for Year 5 and 6 pupils only. Children will sign up to 12 sessions for the term @ £5 per session. If your child would like to take part in this club, please contact the school office on [office@willingham.cambs.sch.uk](mailto:office@willingham.cambs.sch.uk) by Wednesday 18<sup>th</sup> September, after which 12 names will be drawn out of a hat. Parents and children will be notified on 19<sup>th</sup> September. Those children who are unsuccessful will be able to apply for a place from in the Spring term.

## SAFETY MESSAGE

Parents are asked to remind their children that, if cycling to and from school, they dismount before coming onto the school site with their cycles. Please also remind them that they should neither walk nor cycle through the school car park.

## HANDOVER ARRANGEMENTS

If a child attends a club after school, the same 'handover' arrangements apply to those we follow straight after school. Therefore, only Year Six pupils will be released to walk home alone, and this will be with written parental consent. Thank you for your support with this.

## LOST PROPERTY

It is very helpful for children's clothing and equipment to be clearly labeled. In an effort to further reduce the amount of lost property, we are reminding children regularly to make sure everything is labeled. We have now introduced classroom 'buckets' into which anything that is left in the vicinity of the class is stored until the following day when it will hopefully be reunited with its owner. If parents need to check for lost items, they can look through the relevant class bucket.

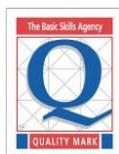
We look forward to working with you and your children over the coming year.

Yours sincerely,

Vyveanne Francis  
Headteacher



Race Equality Award



Headteacher Mrs. V. Francis BEd Hons

Thodays Close Willingham Cambridge CB24 5LE

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