

Willingham Primary School Association (WSA)
Registered Charity No. 1039136

WSA Meeting

Wednesday 30th September 2020, 8 p.m.



Zoom:

<https://us02web.zoom.us/j/82605535242?pwd=dmg1dXpublVBWkpqSzJ3dmZxcGIxUT09>

Meeting ID: 826 0553 5242

Passcode: 4wsY6W

Attendees:

Dave Morel, Amy Shaw, Marie Clements, Tamar Oviatt-Ham, Katy Gilbert, Becky Binney, Catherine Wainwright, Tom Mason, Katy Greenhalgh, Karen Monks, Anna Woodward, Lorna Hopcroft, Susan Passmore, Emma Byrom.

AGENDA

Ordinary Business

1. Minutes of the last meeting (AGM) and any matters arising (circulate)

No comments, all agreed

2. Welcome to new WSA committee members.

Welcome to the new members – it is great to see all the new faces.

3. Requests for funding (see attached request)

First request (to invite the raptor foundation into school)

They normally ask parents for donations – but are asking for WSA to fund this year as we don't know the impact that Covid has had on the village, so being able to support would be great. Having it in school is really important, can we ensure it is Covid secure. The request is for £160.

The WSA approved the funding request.

Second request for ICT (White boards and an external Wi-Fi booster)

The current white boards are becoming less useable as time goes on. Therefore, WPS wants to change from projection screens to interactive screens as they don't wear out and are more cost efficient.

The request is for 5 screens, this is the start of a longer project to replace all of the boards and projectors across the school. It links to the funding received as a donation at the end of last year, the request of the solicitors was to spend this funding on a larger single project rather than many smaller ones.

The Wi-Fi booster is for safety as there is no signal down at the fire muster point and the new booster would project the Wi-Fi to end of the field – it is an outside booster, therefore the costs are higher.

The request is 5 x whiteboards at £8,975 plus an outside Wi-Fi booster = £700 (approx.) – a total request of £9675

The only other option was to have something more visible with the donation received, however there would still have some money left over to do this.

We will need to consider the impact on future budget as it unlikely that we will raise that level of funding again.

In terms of other potential funding requests, the WSA may not be able to fund anything significant.

The WSA approved the funding request.

4. Events discussions:

a. Secret Shop (discussion on how payments will work, number of presents, checking current stock)

- We should be able to make this work – as long as children still in their pods. One class can be brought down at a time.
- Running the shop will take longer as have to run over a number of days.
- The presents will be pre-wrapped, and the children will choose one. The presents will be paid for in advance.
- We will plan for 3 days and can drop the 3rd day if needed,
- Aim to hold it the last week before Christmas.
- We need to see what is already in the WSA cupboard – this will be fine if it is a prearranged visit. Becky and Marie have done a stock check and can do another one this week. Most of the stock is ok and not due to go out of date.
- **ACTION – Karen to let Marie know when to start advertising.**
- Everyone to help with wrapping.
- Could have pre-printed labels for the children to complete before they arrive.

b. Virtual Elf Visit

- This is all organized, the only outstanding action is to confirm their favourite teacher and what they are proud off.

c. Halloween Hunt

- The WSA suggested holding a hunt around the village with Halloween pictures and there was significant interest. Houses have been asked to put up a picture and the WSA will circulate a map.
- The WSA are not going to charge for this, although they will set up an optional donation just-giving page.
- We have an open just-giving page which can be used when needed.

d. Opening the running track

- We are thinking about doing a sponsored run to celebrate the opening, we could think about linking it to a distance we are getting people to run towards. Teachers can help and can take videos which can be shared later.
- We are still planning to lay the running track during half term.
- We could have a potential date of 5th November to open the track, i.e. call it the “guy fawkes gallop”?
- Catherine Wainwright works with Mark Scott and Holly Archer and could ask if they are happy to open it on the 5th November.
- **ACTION – Catherine Wainwright to ask Mark and Holly if they would be happy to be involved.**

e. Virtual balloon race and raffle for Christmas

- We need to consider how to do an on-line raffle, as we can't pre-sell tickets.
- We can have things brought in as long as it is left for 2/3 days.
- Instead of a balloon race can we do class-based hampers where teachers choose the theme?

f. Options for any Christmas fayre?

- Logistically it unlikely we would be able to make a Christmas fayre work. It would not be allowed as it would be classed as a mass gathering.
- Patchworkit.com – has some good ideas about virtual events and we could look at some events which could be done more virtually.
- We could come up with some more virtual ideas, i.e. videos demonstrating different Christmas activities.
- Could sell children and adult Christmas eve packs.
- We could link to the hamper raffle described above – we could use the last 12 days to pick the winners of the raffle.

g. Pantomime and theatre visit?

- M&M productions are doing virtual productions – DM is looking to see if they are doing the hobbit which complements the curriculum.

5. Christmas cards update

The Artwork needs to go out by the 16th October and has to be back by the 22nd October.

The company also does other products which parents will be able to buy.
We will need to prewarn parents that it is different process this year.
The WSA get £1 per item that is ordered.

6. Update on progress with the Running track
See discussion above.
7. Clothes collection box
Marie has spoken to John who was positive and was happy as there is likely to only be a minimal impact.
The WSA agreed to keep this option open and revisit at a later date.
8. Second-hand uniform
Someone will need to have the items and an inventory. We need to be aware that different suppliers have different sizes.
Susan happy to take it on and share it via Facebook.
ACTION – Susan to collect the items and sell via Facebook.
9. JustGiving page
ACTION – Katie Gilbert to look into setting this up.
10. Any other business
Wreathmaking –
 - Agreed we will put together a pack for people for people to do as groups. Price would be £15 for each.
 - We can provide a video demonstrating how to do it.
 - The WSA are happy to help with collecting foliage.
 - Need to see if we can get bag for the foliage.
 - **ACTION – Amy to ask friends if Waitrose can supply any.**
Break the rules day:
 - Could Kids pay a £ to break a rule or non-uniform?
 - DM would rather concentrate on activities such as children in need with opening the running track. He is open to thoughts about it but more to think about.
 - It feels like we have a good amount of activities going ahead.
11. Date of next meeting
 - 11th November, 8pm, Via Zoom.