

Willingham School Association

Meeting Minutes

Wednesday 10th June 2020 – 8.00pm

Zoom



Attendees:

Marie Clements, Lorna Hopcroft, Katie Gilbert, David Morel, Amy Shaw, Becky Binney, Susan Passmore, Emma Byrom, Cecilia Pipe, Tom Mason, Claire Henry

Apologies:

Emma Bowyer, Karen Nicholas, Justine Green, Angela Barden

AGENDA

1. Attendees and Apologies for Absence

See attendees and apologies above.

2. Running track – discussion and funding approval (*see Caloo quote and funding request form attached.*)

- Following Danny's work we have now received £10k from the A14 project. CP will now take this work forward.
- We received 3 quotes for the running track and are happiest with the one from Caloo. They specialize in playgrounds and daily mile tracks.
- According to the quote, the track will be:
 - A 200m all-weather running track around the main field for all children to access during their daily mile activity. The track would also be used during PE lessons and by external clubs that take place within school (running club, triathlon).
 - Run around the field and join up with the Path on Thoday's close. It will also extend in front of year 3/4 classrooms
 - Made of a sustainable surface which will need minimal maintenance.
 - Compliant with drainage conditions.
 - Completed over the summer holiday - ready for start of next year.
- The work will cost £18,075. We already have £10k from A14 and £5k allocated from the WSA last year. Therefore there is an additional ask of £3,075 from this year's WSA budget.
- In terms of WSA funds, we raised just over £16k last year and so far this year has raised approximately £12k.
- Current account balance is approximately £19k, therefore paying for running track would leave approximately £11k left over.
- Following a vote the WSA approved the use of WSA funds to provide the additional funding for the running track

3. Co-op funding ideas (*See Uniply ideas and quote attached, plus ideas below. Note deadline is end of June*)

- The period for applying for Co-op funding is open until 28th June. In order to apply for funding you need to confirm what it will be spent on.
- One idea is to apply for playground markings as the current markings are tired and old.
- Although there is also a need funding for internal decorations (i.e. house decorations and values and ethos) and other ongoing requirements for ICT etc, i.e. replace projectors, the school and the WSA agreed that playground markings would feel more like a community project, would be good to raise morale. It will also be highly visible to both the children and the wider community.

It will be directly for the children and they will be able to participate in it. Therefore it was agreed it would be a good project to apply for.

- DM has received three quotes which indicate that the costs are likely to be between £4-6k (n.b we may have to re-quote for removal of original markings).
- **ACTION - DM to send copies of all three quotes to MC.**
- It was agreed that we would apply for funding on the basis of adding playground markings to the school and that KG and MC would work together to complete the application form by the deadline of the 28th June.

4. Any additional funding requests from the School

- Given current circumstances there are no current additional funding proposals. The focus is on the running track and co-op bid proposal.

5. Fen Gallop update

- The fen gallop is run through a WSA sub-committee, it is usually the WSA's biggest event of the year and is run alongside the school summer fete.
- Due to Covid-19, the fen gallop has been changed to a virtual race.
- So far:
 - 107 out of 218 have confirmed they play to do the virtual race
 - 59 have deferred (Approx £700 moved to next year)
 - There have been 24 new entries
 - 52 have yet to confirm their plan. If we do not hear from them by the end of the week it will be assumed they are doing a virtual race.
- Due to the lower cost of the virtual race the fen gallop should still make a profit, we have made approximately £2k from entrance fees.
- There is a need to consider the future of the fen gallop and its committee. There is a discussion ongoing as to whether the committee should be split from the WSA. If this happens, the profits could be split between different charities, but it also provides an opportunity to change the approach being taken, for example it could become affiliated with UK athletics.
- DM confirmed that the school is very keen to keep its involvement in the fen gallop, and is committed to making the fen gallop a bigger event, i.e. developing it into a running festival. To do this we will need to increase the number of children that engage in it and also consider how you link to secondary schools such as Cottenham. It will also be important to have more school representatives on the committee as this confirms the schools long-term commitment in the event. Both DM and CP are happy to be involved.
- **ACTION – MC to talk to the fen gallop committee about inviting DM and CP onto the committee.**

6. Year 6 hoodies/cards/autograph books

- DM is working out how to contact the Yr6 in person before they leave.
- The hoodies have been delayed, the parents have been contacted out the delay.
- **ACTION - MC to continue to liaise with Justine Green about the hoodies and contact with the Yrt6.**

7. Zoom disco idea

- SP is happy to investigate it further. The plan is to hold a Y1 virtual disco via Zoom.
- Dave is happy for SP to use the school zoom account to do this.
- **ACTION – SP to confirm a date and time for the zoom disco with DM.**

8. Bags2School

- Bags2School have confirmed they are doing collections. However the WSA discussed that it would be difficult logistically at the moment given the restrictions on movement at the school. Therefore it was agreed that we would not undertake a collection at the moment.

9. AGM date – discussion on plan for making this virtual if needed

- The proposed start date for school reopening in September is Thursday 3rd.
- With this in mind the WSA agreed to hold the AGM is 11th September.
- We will plan for this to be held in the evening and virtually. The link can be shared with new parents.
- There is a new parents being held on the 11th June.
- **ACTION - DM and KG to raise awareness of the WSA and AGM at this meeting.**
- **ACTION – MC to send KG last year's presentation to use at the meeting.**
- **ACTION – AS to complete the WSA letter for new parents**

10. AOB and date for next meeting

- By the AGM, the WSA will need to confirm whether the current members will stay in their positions. MC confirmed that Emma Bowyer will be stepping down as Vice Chair so we will need to fill this.
- **ACTION – MC to confirm with committee members if they wish to stay in their positions.**
- The WSA have been discussion setting up a donation button on Facebook to raise funds during this time. Facebook don't charge any fees and can also be anonymized.
- It was agreed that as we currently have a balance within the WSA funds we would hold off doing this at the moment. It would be better to use this approach to raise funds for a specific outcome. We can revisit this if the need arises.
- If needed the next meeting will be held during the 1st week back, prior to the AGM.
- **ACITON – AS to confirm meeting date with all, if required.**