



## **ANNUAL GENERAL MEETING**

**Friday 22 September 2023, 4.30 pm (School Field as part of Welcome Event)**

### **Minutes**

#### **Attendees:**

Lorna Hopcroft, Dave Morel, Amy Shaw, Sarah Quinn, Clare Gregory, Helen Hughes, Sarah Morgan, Victoria Thompson, Yasmin Olds, Chris Olds, Becky Frost, Ben Frost, Nataliaia Stepaniyk, Valentgn Piddiebyi, Debbie Allen, Chris Gregory, Susanna Leach, Adam Filsch, Cherise De Kock, Christina Dunham, Laura Arts, Ciana Brittain, Kate Partridge, Marie Clements, Jez Clements, Susan Passmore, Annabel Targett, Katy Gilbert, Claire Henry, Helen Flitton, Steve Flitton, Ian Morgan, Emma Byrom, Angela Walker, Sara Varty, Adam Cullingham, Justin Collings, Cheryl Harris and Rachel Bye.

#### **1. Apologies for Absence**

Tamar Oviatt-Ham, Tom Mason, Clare Mason and Fleur Tarpey.

#### **2. Minutes of the last AGM and any matters arising (circulated)**

- No comments on minutes or matters arising.

#### **3. Chair's summary report for 2022/23**

- Full report attached at appendix 1.
- Raised just over £14K last year.
- Welcomed 5 new committee members this year with Sarah Few, Sarah Quinn, Sophie Talbot, Victoria Thompson and Clare Mason
- Request for new volunteers to step forward to help with events.
- Thanked Susan Passmore for her years of service as Deputy Treasurer and presented her with a gift.
- Highlighted easy fundraising and the school lottery.
- Highlighted upcoming events including the Halloween Costume and Doughnut Sale on 13 October and the Christmas Fayre on 1 December, as well as Christmas Card Sales and Wreath making, plus the regular second - hand uniform sales.

#### **4. Treasurer's Report for 2022/23 Treasurer's and accounts Summary for the year ending 31 July 2023.**

- Full report attached at appendix 2.

- At the beginning of the last financial year, we had just short of £19,900 pounds of cash in the bank. At the end of this financial year, we have £25,345, representing an increase of £5446.86.
- Highlighted the fundraising events held over the year including the largest earners doughnut sales £1,012, last years September welcome event £1,228, the school lottery £1,376, Summer Fayre £2,135 and the Christmas Fayre £3,516.
- Highlighted the Fen Gallop, which is organized by a separate Committee in conjunction with the WSA which netted a grand total of £7,108 of income with £3,219 of cost, giving a total profit of £3,888.
- Listed the benefits to the school including funding towards school trips, coach for Young Voices and Coronation Keepsakes to name a few, totalling £7,300 towards funding requests.

## **5. Election of Trustees of the Committee**

- **Chair** - Lorna Hopcroft (nominated by Emma Byrom, seconded by Dave Morel)
- **Vice-Chair** - vacant
- **Treasurer** - Ian Morgan (nominated by Katy Gilbert, seconded by Claire Henry)
- **Secretary** - Tamar Oviatt-Ham (nominated by Lorna Hopcroft, seconded by Katy Gilbert)
- **Assistant Treasurer** – Clare Mason (nominated by Clare Gregory, seconded by Dave Morel)
- **Assistant Secretary** - vacant
- **Ordinary Committee members:** David Morel, Becky Binney, Beth Houghton, Amy Shaw, Emma Byrom, Helen Hughes, Sarah Morgan, Fleur Tarpey, Tom Mason, Catherine Wainwright, Clare Gregory, Sarah Few, Sarah Quinn, Lara Feather, Victoria Thompson and Sophie Talbot.

## **9. Adoption of new constitution**

- Agreed a new constitution (based on the model from Parentkind) to also include Honeypot Preschool (See constitution attached at appendix 3).

## **10. Any other business**

- None.

## **11. Date of next meeting**

- Scheduled for Thursday 5 October at 7.30pm.